



## Parent/Carer Guide

Funding Declaration Form 2023-24

Early Years Entitlements: 2, 3 & 4 year olds funding

### 2 YEAR OLDS FUNDING:

Parents need to apply for the 2 years old childcare funding online via the Lincolnshire County Council Website Parent Portal: <https://www.lincolnshire.gov.uk/2yearolds>

### 3/4 YEAR OLDS FUNDING

To apply for a 30 hours code visit: <https://www.childcarechoices.gov.uk>

To receive 30 hours funding you must apply for the 30 hours code before the start of term:

- To receive 30 hours from 1<sup>st</sup> September a 30 hours code must have been applied for by 31<sup>st</sup> August or before.
- To receive 30 hours from 1<sup>st</sup> January a 30 hours code must have been applied for by 31<sup>st</sup> December or before.
- To receive 30 hours from 1<sup>st</sup> April a 30 hours code must have been applied for by 31<sup>st</sup> March or before.

**CHILD DETAILS-** please provide your childcare provider with all of your child's details, including your child's unique funding code (generated by Lincolnshire County Council when funding is successfully applied for) along with proof of age for your child, for example a birth certificate or passport. **Please note your child will not be able to start at the Nursery until all of this has been provided.**

**PARENT/CARER DETAILS-** please provide your details so Lincolnshire County Council can check for any additional funding that your child may be entitled to. Early years Pupil Premium can provide additional resources for eligible children and 30 hours funding may be available for working parents.

**IMPORTANT-** To continue receiving your 30 hours free childcare or Tax-Free Childcare, you must sign in every 3 months and confirm your details are up to date. Please sign in here: <https://www.gov.uk/sign-in-childcare-account>. You will be contacted via your HMRC Childcare account to renew your code.

**If you do not confirm your eligibility at least every 3 months, your funding may stop. Please note, the local authority do not remind parents to check their eligibility.**

**FUNDING DETAILS:** If your child is moving providers please check if there is a notice period (often 4 weeks) and ensure this section is completed to ensure you are not being double funded.

**DISABILITY ACCESS FUNDING**- if your child is in receipt of disability living allowance then fill out this section. You will need to provide your childcare provider with a copy of your child's Disability living allowance certificate. If your child attends 2 childcare providers you will need to nominate one to receive the annual grant of £858.92

If you have any questions about the Parental Declaration Funding form, please contact the Early Years Entitlement Team: [EYE@lincolnshire.gov.uk](mailto:EYE@lincolnshire.gov.uk)